

**GOVERNMENT OF ANDHRA PRADESH**

**ABSTRACT**

ESTABLISHMENT – Finance Department – Smt B.Savithri, Accounts Officer –Casual Leave – Granted – Permission to avail Leave Travel Concession – Orders – Issued.

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**FINANCE (OP.I) DEPARTMENT**

G.O.Rt.No. 3687

Dated: 27-09-2011

Read the following:-

Ref: -1. G.O.Ms.No.226, Finance & Planning (FW: TA) Dept., dated 21-09-1996

2. Circular Memo.No.11818/48/A2/TA/2001, Finance (TA) Department,  
Dated: 07-03-2002.

3.Application from Smt B.Savithri, Accounts Officer, Finance Department, dated. 24.09.2011.

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**ORDER:**

Smt B.Savithri, Accounts Officer, Finance Department is granted casual leave for a period of 3 days on 03<sup>rd</sup>, 07<sup>th</sup> and 10<sup>th</sup> of October with permission to avail public holidays on 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> and O.H on 5<sup>th</sup> of October 2011' to avail LTC to go to Srikakulam.

2. In the ref. 3<sup>rd</sup> read above, Smt B.Savithri, Accounts Officer, has requested to sanction an amount of Rs.1300/- being 80% of estimated amount of expenses towards LTC.

3. In connection with the above leave and in terms of orders issued in the Government Orders first and second read above, Smt B.Savithri, Accounts Officer is permitted to avail Leave Travel Concession during the block period 2011-2012 (any where in A.P) to go to Srikakulam and an amount of Rs.1300/- being 80% of expenses of LTC is sanctioned.

4. Necessary entries of the availment of Leave Travel Concession by Smt B.Savithri, Accounts Officer have been recorded in the Service Register of the Officer and the fact shall be certified in the bill in which the detailed T.A. is claimed.

5. Smt B.Savithri, Accounts Officer is requested to submit the detailed Traveling Allowance Bill along with used original journey tickets within the prescribed time as per Government instructions in the reference second cited.

6. Certified that the Officer has not availed Leave travel concession previously during this block period of 2011-2012 (any where in A.P).

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**M.SUBRAHMANYAM**  
**JOINT SECRETARY TO GOVERNMENT**

To  
The Officer,  
The Finance (Claims) Department.  
Copy to:  
The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.  
SF/SC's.

**//FORWARDED::BY ORDER//**

**SECTION OFFICER**